



Dr. Archana S.N.

Library professional with 22+ years of experience in University Library System. Substantial knowledge regarding the latest library technologies & expertise in all house-keeping operations of an Academic Library. Experienced in providing personalized information services to researchers and academics which includes library instructions and assistance in literature search and data analysis.

Experience

November 1999 - November 2000

Graduate Library Trainee, British Council Library, Trivandrum, Kerala, India

- Got trained in all library house-keeping operations.
- Provided user services to students, professionals and government officials.

November 2000 – April 2002

University Teacher Education Centre, Kannur University, Kerala, India

- Managed an academic library, delivered library instruction lectures and personalized user services.

April 2002 – July 2018

University Library, Cochin University of Science and Technology, Kerala, India

- Managed the circulation and membership desks
- Managed the stack areas and maintenance sections
- Involved in technical processing of books and other documents
- Served as Acquisition Librarian and actively involved in negotiation and purchase of online books.
- E-resource management including digitization of PhD theses
- User assistance in literature searching both online and offline
- Served as Reference Librarian
- Actively involved in providing library instructions.
- Organizing committee member of various national and international conferences

July 2018- present

School of Management Studies Library, CUSAT

- Manage an academic library with a holding of 50,000 books, 600 users and 6 staff members

- Actively engaged in procuring and processing library resources, library instructions, personalized user services, assisting research scholars and faculty members in literature searching, analysis and provide guidance in publishing.
- Maintain the library website and digital library

Educational Qualifications

- ✓ PhD in Library and Information Science, *Cochin University of Science & Technology*
- ✓ Masters in Library and Information Science, *University of Kerala*
- ✓ Bachelors in Library and Information Science (1st Rank), *Mahatma Gandhi University*
- ✓ Bachelor Degree in Physics, *University of Kerala, India*

Other Professional Activities

- Served as a Resource Person for the training programme for College Librarians conducted by the Higher Education Dept., Govt. of Kerala, in collaboration with the Cochin University of Science & Technology, 2019
- Co-ordinated a National Webinar on Academic Publishing and Research Metrics, Oct 2020
- Delivered a talk in the topic “Impact of your Research: measures and metrics” in the National Webinar on Academic Publishing and Research Metrics, Oct 2020
- Delivered a talk in the topic “Online Education: benefits and opportunities” at BCM College, Kottayam, Feb 2021
- Delivered a talk on “Online Learning and MOOCS” at Newman College, Thodupuzha, Sept 2021
- Delivered a talk on “Publish or Perish” in the Summer School in Social Science for the teachers, being held online by UGC-HRDC, Kannur University, Feb 2022
- Delivered a talk on “Publishing your research: selecting the right platform” in the workshop on Academic Writing and Publishing conducted by Dept. of Economics, Kannur University, Mar 2022
- Served as Co-ordinator (Programmes) for the Five day National Workshop Cum Training on Library Automation and Digitalization, May 15-19, 2023 jointly organised by the Centre for Employee Empowerment and Skill Acquisition and University Library, CUSAT
- Delivered a session on “MS-EXCEL for Library Operations” during the Five day National Workshop Cum Training on Library Automation and Digitalization, May 15-19, 2023 jointly organised by the Centre for Employee Empowerment and Skill Acquisition and University Library, CUSAT

Publications

Journal Articles

1. Archana S.N. & Dr. S. Humayoon Kabir (2010). Web Presence of Engineering College Libraries in Kerala: an analysis of content, in *Kelpro Bulletin*, 14 (1), pp.35-47. ISSN 0975-4911.
(UGC-CARE listed and cited in 10 publication)
2. Beena C., P.K. Padmakumar & Archana S.N. (2010). IR: Knowledge Creation,

- Knowledge Management and Knowledge Dissemination. In Journal of Library and Information, 1 (1), pp.38-44. ISSN 0975-878X.
3. Beena C. & Archana S.N. (2011). Open Access movement for managing intellectual informatics. In Library Herald , 49(3), pp.221-228. ISSN 0024-2292. (UGC-CARE listed and cited in 6 publications)
 4. Archana S.N. & P.K. Padmakumar. (2011). Use of Online Information Resources for Knowledge Organisation in Library and Information Centers: a case study of CUSAT, in Desidoc Journal of Library & Information Technology, 31 (1), pp. 19-24. ISSN 0974-0643.
(Indexed in Web of Science & Scopus (Q2 journal) and cited in 11 publications)
 5. Archana, S. N., Padmakumar, P. K., & Beena, C. (2014). Catalogue Interfaces of Integrated Library Management Systems (ILMS): Experiences in a Proprietary and Open Source Software. DESIDOC Journal of Library & Information Technology, 34(1), pp.16-22. ISSN 0974-0643.
(Indexed in Web of Science & Scopus (Q2 journal) and cited in 10 publications)
 6. Beena C. & Archana S.N., Jinu Sudhakarana (2018). YUJ: An Innovative Model for Sharing and Re-using the Elite Research data in the Big Data Environment, In Library Herald , 56(1), pp. 28 -35. ISSN 0024- 2292.
(UGC-CARE listed and cited in 1 publication)
 7. Archana, S. N., (2021). Web Presence of Arts and Science College Libraries in Kerala, India: an analysis of content. Library Philosophy and Practice (e-journal),5946, ISSN 1522-0222.
 8. Archana, S. N., (2021). Library Services During the Pandemic: experiences of a B-School Library. In ILIS Journal of Librarianship and Informatics, 4(2), pp.23-29.
 9. Archana, S. N. and Padmakumar P.K. (2023). Status Quo of Indian Data Repositories Indexed in Re3Data Registry. In Digital Library Perspectives, Vol. ahead-of-print No. ahead-of-print. <https://doi.org/10.1108/DLP-02-2023-0017> (available online from 06/06/2023).
(Indexed in Web of Science & Scopus (Q1 journal))

Book Chapters

10. Sreereha S. Pillai, Archana S.N. & Jinu Sudhakaran (2010). Collection development of e-books in a university library: issues and challenges. Proceedings of the International Conference on Innovation Driven Librarianship: expectations of Librarians and library users (ICIDL-2010). SRM University, Tamil Nadu, pp.273-278. ISBN 978-81-8465-212-3.
11. Beena C., Archana S.N. & Jayasree V. (2011). Managing scholarly communication in the web2.0 environment: the role of University Libraries. , In Dinesan Koovakkai and Vasudevan T.M.(eds.), Library 2.0 and Information Management: essays in honour of Dr. Jalaja V. New Delhi, Atlantic Publishers, pp.82- 89. ISBN 978-81-269-1630-6. (Cited in 1 publication)
12. Archana S.N. & Dr. S. Humayoon Kabir (2013). E-Resources in the Engineering College Libraries of Kerala: problems towards sustainable collection development. In Gangatharan M. and Subramanian A.R.(eds.), E-Infrastructures in Libraries. New Delhi, Kanishka Publishers, pp.93- 100. ISBN 9788184575422
13. Beena, C., Padmakumar, P. K., & Archana, S. N. (2013). Knowledge Management: creating competitive intelligence for future. Proceedings of 9THInternational CALIBER 2013. INFLIBNET Centre, Gujarat, pp.144-151. ISBN 978-93-81232-03-3 (Cited in 1 publication)

14. Beena, C., Padmakumar, P. K., & Archana, S. N. (2013). Indigenous Knowledge acquisition and Contemporary Innovation in science & Technology. In Biswanath Dutta and Devila P. Madalli (eds.). Proceedings of International Conference on Knowledge Modelling and Knowledge Management (ICKM 2013), Indian Statistical Institute, Karnataka, pp.153-160. ISBN 978-93-5137-765-8

<https://scholar.google.com/citations?user=bs91L9UAAAAJ&hl=en>

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